

**MEETING OF IQAC, MILLAT TEACHERS' TRAINING
COLLEGE, MADHUBANI DATED 15-05-2019**

A meeting of IQAC of the College held at 11:30 AM on 15-05-2019 in Conference Hall of Millat Teachers' Training College, Madhubani under the Chairmanship of Dr. Naveen Ranjan Ravi.

The following Members of the Committee attended the meeting –

Dr. Naveen Ranjan Ravi, Principal, MTTC, Madhubani	-	Chairman
Dr. Parmanand Prabhakar, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Mihir Kumar Pathak, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Hemant Kumar Jha, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Arun Kumar Thakur, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Suresh Kumar Ram, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Asif Ahmad Director, MTTC, Madhubani	-	Member
Mr. Thakur N.P. Singh Principal, IPS, Madhubani	-	Member
Mr. Raghvendra Pathak, Alumni., MTTC, Madhubani	-	Member
Dr. Md. Shahabuddin Associate Prof. MTTC, Madhubani	-	Coordinator

Leave of Absence:

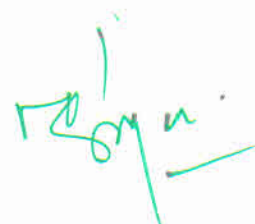
Md. Aftab Alam Secretary, MTTC, Madhubani	-	Member (from admin)
Mr. Md Azim Ansari M.Ed. session 2018-20	-	Member (from student)

At the outset the Chairman welcomed all the members of the IQAC. With the permission of the Chairman agenda were placed for discussion as under:-

Agenda No. 01: Confirmation of the last meeting.

Resolution: Confirmed the proceedings of the last meeting.

Agenda No. 02: To consider about induction meeting



Resolution: A proposal was made in the meeting by Academic Council member Arun Kumar Thakur to organize an introduction session for the newly enrolled trainees. The coordinator Dr. Md Shahabuddin urged the members that trainees should be introduced with new tools and techniques of teaching and learning in the introductory session as it will embrace innovation.

Agenda No. 03: To consider the approval of draft of Academic calendar for the 2019-20

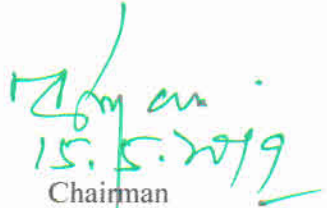
Resolution: Mr. Hemant Kumar Jha, Convener of the Academic committee placed draft of Academic Calendar for the Academic year, 2019-20 the committee accepted the draft by academic committee and unanimously approved the academic calendar for the year 2019-20.

Agenda No. 04: Any other with the permission of the Chairman.

Resolution: It was decided to take necessary steps towards maintaining quality of Education in the Institution. In this regard all convenors of different committee of the College were asked to assist IQAC coordinator.

The meeting was declared over with thanks to the Chair.


Coordinator


Chairman

Principal
Millat Teachers Training College
Madhubani (Bihar)

**MEETING OF IQAC, MILLAT TEACHERS' TRAINING
COLLEGE, MADHUBANI DATED 24-08-2019**

A meeting of IQAC of the College held at 02:00 PM on 24-08-2019 in Conference Hall of Millat Teachers' Training College, Madhubani under the Chairmanship of Dr. Naveen Ranjan Ravi.

The following Members of the Committee attended the meeting –

Dr. Naveen Ranjan Ravi, Principal, MTTC, Madhubani	-	Chairman
Dr. Parmanand Prabhakar, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Mihir Kumar Pathak, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Hemant Kumar Jha, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Arun Kumar Thakur, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Asif Ahmad Director, MTTC, Madhubani	-	Member
Md. Aftab Alam Secretary, MTTC, Madhubani	-	Member
Dr. Md. Shahabuddin Mr. Suresh Kumar Ram, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Raghvendra Pathak, Alumni., MTTC, Madhubani	-	Member
Mr. Thakur N.P. Singh Principal, IPS, Madhubani	-	Member
Mr. Md Azim Ansari M.Ed. session 2018-20	-	Member (from student)
Associate Prof. MTTC, Madhubani	-	Coordinator

At the commencement of the meeting, the Chairman warmly welcomed all the esteemed members of the IQAC. With the Chairman's kind permission, the agenda was then presented for comprehensive discussion, consisting of the following key points:

Agenda No. 01: Confirmation of the last meeting.

Resolution: Confirmed the proceedings of the last meeting.

Agenda No. 02: To consider formation of cell for Extension activities.

Resolution: During the meeting, Mr. Hemant Kumar Jha, a member of the committee, presented a proposal for the formation of a dedicated "Extension Activities Cell." Following a

detailed discussion, the committee unanimously agreed to establish the "Extension Activities Cell," which will serve to enhance various extension activities. The cell's esteemed members are as follows:

Dr. Sabita Kumari	-	President
Dr. Pallavi	-	Member
Mr. Md. Mumtaz	-	Member
Mr. Asafur Rahman	-	Member
Mr. Sudhanshu Kumar	-	Member

A formal letter will be issued to officially recognize the establishment of this cell and its members' roles.


Agenda No. 03: To consider formation of research committee in college.


Resolution: During the meeting, IQAC coordinator Dr. Md. Shahabuddin presented a proposal to establish a Research Committee in the College. The need for a research cell was thoroughly discussed, and all members strongly advocated for its formation. As a result of the unanimous agreement, Principal Dr. N.R. Ravi was duly authorized to proceed with the constitution of the research cell. A formal letter will be issued in this regard.

Agenda No. 04: To consider nomination of teachers for dissertation work in M.Ed Course.

Resolution: During the meeting, the topic of nominating teachers for dissertation work in the M.Ed Course was discussed. After a concise deliberation, the IQAC members came to the realization that such matters fall under the jurisdiction of the research committee, as was decided in today's Agenda No. 03. In light of this, the committee unanimously decided to refer the nominations to the newly constituted research committee.

The meeting was declared over with thanks to the Chair.


Coordinator


Chairman
Principal
Millat Teachers Training College
Madhubani (Bihar)

**MEETING OF IQAC, MILLAT TEACHERS' TRAINING
COLLEGE, MADHUBANI DATED 15-11-2019**

A meeting of IQAC of the College held at 2:30 PM on 15-11-2019 in Conference Hall of Millat Teachers' Training College, Madhubani under the Chairmanship of Dr. Naveen Ranjan Ravi. The following Members of the Committee attended the meeting –

Dr. Naveen Ranjan Ravi, Principal, MTTC, Madhubani	-	Chairman
Dr. Parmanand Prabhakar, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Mihir Kumar Pathak, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Hemant Kumar Jha, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Suresh Kumar Ram, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Asif Ahmad Director, MTTC, Madhubani	-	Member
Md. Aftab Alam Secretary, MTTC, Madhubani	-	Member
Mr. Thakur N.P. Singh Principal, IPS, Madhubani	-	Member
Dr. Md. Shahabuddin Associate Prof. MTTC, Madhubani	-	Coordinator

Leave of Absence:

Mr. Arun Kumar Thakur, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Raghvendra Pathak, Alumni., MTTC, Madhubani	-	Member
Mr. Md Azim Ansari M.Ed. session 2018-20	-	Member (from student)

At the outset the Chairman welcomed all the members of the IQAC and with the permission of the Chairman agenda were placed for discussion as under:-

Agenda No. 01: Confirmation of the last meeting.

Resolution: Confirmed the proceedings of the last meeting.

Agenda No. 02: To consider deputation of supervisors for smooth conduct of School internship programme.

Resolution: Dr. Md. Shahabuddin placed a proposal before the committee to nominate Mr. Manoj Kumar Lal, Mr. Imteyaz Alam, Mr. Manoj Kumar Sahu, Mr. Rajesh Kumar Chaudhary as supervisors for School Internship Programme. They will be responsible for better




coordination between schools and trainees as well as to provide any assistance regard School Internship Programme to trainees. The committee unanimously agreed upon that.

Agenda No. 03: Any other with the permission of the chairman.

Resolution: The Chairman of the IQAC drew the attention of the members of the committee towards regularizing the publication of College Magazine "Millat". The editorial board of the magazine consists of students and teachers. As some students have passed out, the editorial board of the committee should be reconstituted. Members of the committee unanimously agreed upon that and Chairman of the committee was authorized for modifications/reconstitution of the Editorial Board of the Magazine Millat. The meeting was declared over with thanks to the Chair.


Coordinator
15.11.2019


Chairman
15.11.2019

Principal
Millat Teachers' Training College
Madhubani (Bihar)

**MEETING OF IQAC, MILLAT TEACHERS' TRAINING
COLLEGE, MADHUBANI DATED 24-02-2020**

A meeting of IQAC of the College held at 2:00 PM on 24-02-2020 in Conference Hall of Millat Teachers' Training College, Madhubani under the Chairmanship of Dr. Naveen Ranjan Ravi. The following Members of the Committee attended the meeting –

Dr. Naveen Ranjan Ravi, Principal, MTTC, Madhubani	-	Chairman
Dr. Parmanand Prabhakar, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Mihir Kumar Pathak, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Hemant Kumar Jha, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Arun Kumar Thakur, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Suresh Kumar Ram, Asst. Prof., MTTC, Madhubani	-	Member
Mr. Asif Ahmad Director, MTTC, Madhubani	-	Member
Md. Azim Ansari M.Ed. Student, Session 2018-20	-	Member (from student)
Mr. Raghvendra Pathak, Alumni., MTTC, Madhubani	-	Member
Dr. Md. Shahabuddin Associate Prof. MTTC, Madhubani	-	Coordinator

Leave of Absence:

Mr. Thakur N.P. Singh Principal, IPS, Madhubani	-	Member
Md. Aftab Alam Secretary, MTTC, Madhubani	-	Member

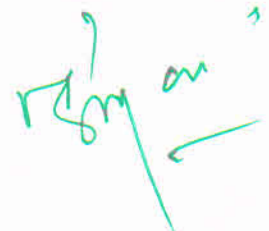

At the outset the Chairman welcomed all the members of the IQAC and with the permission of the Chairman agenda were placed for discussion as under:-

Agenda No. 01: Confirmation of the last meeting.

Resolution: Confirmed the proceedings of the last meeting.

Agenda No. 02: To consider orientation cum induction session of newly appointed teachers' of D.El.Ed course.

Resolution: A proposal for two-day orientation cum introduction program of newly appointed teachers of D.El.Ed was placed by Dr. Parmanand Prabhakar, member of IQAC before the



committee. After discussion committee unanimously agreed to organize "Two days Orientation cum Introduction programme" in mid of April 2019.

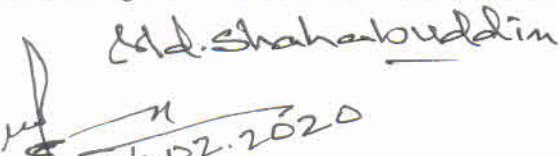
Agenda No. 03: To discuss collection of data for filling AQAR from different cell of the college.

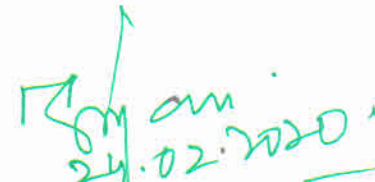
Resolution: Dr. Md Shahabuddin, the coordinator of IQAC, presented the status of pending AQARs to the committee. He noted that there were a number of difficulties with data collection, which had slowed down the progress of the AQARs. The committee discussed the issue at length and agreed that it was essential to collect accurate and timely data in order to identify and address any areas of weakness. Members of the committee unanimously resolved that the convenors of all cells would be asked to speed up their data collection efforts. The Principal and IQAC coordinator will monitor the progress of the AQARs to ensure that they are completed on time.

Agenda No. 03: To consider college level sports competition for current year

Resolution: Mr. Suresh Kumar Ram, a member of the IQAC, discussed various points on the organization of sports competitions this year. The committee decided that the Annual Sports Day should be celebrated as per the Academic Calendar of the College, and students should be encouraged to participate in University level sports competitions. The committee believes that sports are an important part of a well-rounded education, and that they can help students to develop physical fitness, teamwork skills, and sportsmanship. They also believe that participating in sports can help students to relieve stress and improve their academic performance.

The meeting was declared over with thanks to the Chair.


Coordinator
24.02.2020


Chairman
Principal
Millat Teachers Training College
Madhubani (Bihar)